### **Work-life balance survey** Short version

#### #work-life balance #development #performance

Managers need to have information about employees well-being and work-life balance to be able to identify and tackle emerging problems and create a long-term strategic perspective. Use the survey results to make good strategies that will result in increase in overall employee motivation and in greater productivity, retention, and innovation.

Original version available <u>here</u>.



This project has received funding from the European Union's Horizon 2020 Research and Innovation programme under the Marie Skłodowska-Curie grant agreement No. 734824.

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### YOUR COMPANY NAME/LOGO

Please provide your full name: \_\_\_\_\_

How old are you? \_\_\_\_\_

What is your job title?\_\_\_\_\_

Are you married?

□ Yes

Living with a partner
Prefer not to say

Do you have dependents living with you?

□ Yes

🛛 No

How many dependents live with you? \_\_\_\_\_

How long have you worked here?

 $\hfill\square$  Less than 12 months

- □ 1-3 years
- □ 4-6 years
- □ 7-9 years
- □ 10-12 years
- $\hfill\square$  More than 12 years

How many hours do you work per week?

□ Less than 20 hours

- □ 20-30 hours
- □ 31-40 hours
- □ 41+ hours

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#### Happiness

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|   | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|---|----------------------|----------|---------|-------|-------------------|
| My job is the most significant factor to my happiness.    |                      |          |         |       |                   |
| My salary is the most significant factor to my happiness. |                      |          |         |       |                   |
| My family is the most significant factor to my happiness. |                      |          |         |       |                   |
|   |                      |          |         |       |                   |

### Work Satisfaction

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|  | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|--|----------------------|----------|---------|-------|-------------------|
| l feel fulfilled by my job.                            |                      |          |         |       |                   |
| l enjoy my job.  |                      |          |         |       |                   |
| My job positively contributes to my overall happiness. |                      |          |         |       |                   |

### Work Environment Satisfaction

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|   | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|---|----------------------|----------|---------|-------|-------------------|
| Co-workers positively contribute to my work environment.              |                      |          |         |       |                   |
| My supervisors/managers positively contribute to my work environment. |                      |          |         |       |                   |

Email: <u>you@yourwebsite.com</u> Phone: your phone number 2/5

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### Personal Life Satisfaction (OPTIONAL)

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

| I am satisfied with the time I spendwith my family.I am happy with my home life.I use my time at home to connectwith family and friends. |                               | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|--|-------------------------------|----------------------|----------|---------|-------|-------------------|
| I use my time at home to connect   |                               |                      |          |         |       |                   |
|  | I am happy with my home life. |                      |          |         |       |                   |
|  |                               |                      |          |         |       |                   |

#### Balance

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|   | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|---|----------------------|----------|---------|-------|-------------------|
| l prioritize my job over my personal and family life. |                      |          |         |       |                   |
| I prioritize my family over my work life.             |                      |          |         |       |                   |
| l sacrifice sleep to make up time with<br>my family.  |                      |          |         |       |                   |

### Stress

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|   | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|---|----------------------|----------|---------|-------|-------------------|
| I feel overwhelmed by the amount of things I need to do for work. |                      |          |         |       |                   |
| There are not enough hours in the week.                           |                      |          |         |       |                   |
| I sacrifice sleep for work.                                       |                      |          |         |       |                   |

#### Email: you@yourwebsite.com Phone: your phone number

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### Work Brought Home

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|  | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|--|----------------------|----------|---------|-------|-------------------|
| l leave my work at work.   |                      |          |         |       |                   |
| l sometimes bring work at home, but<br>it's just a few things I may not have<br>finished up. |                      |          |         |       |                   |
| I often complete additional work at<br>home beyond work hours to try to<br>keep up.          |                      |          |         |       |                   |

#### Time to De-stress

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|   | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |
|---|----------------------|----------|---------|-------|-------------------|
| I leave every day at generally the same time.                       |                      |          |         |       |                   |
| When I am home, I often spend time<br>thinking about work.          |                      |          |         |       |                   |
| l often go into work on weekends or<br>during irregular work hours. |                      |          |         |       |                   |

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Loyalty

On a scale of 1 to 5 (with 1 being Strongly Disagree and 5 being Strongly Agree), please rate your level of agreement with the following statements:

|  | Strongly<br>Disagree | Disagree | Neutral | Agree | Strongly<br>Agree |  |
|--|----------------------|----------|---------|-------|-------------------|--|
| l plan to stay at my current job for the foreseeable future. |                      |          |         |       |                   |  |
| l would recommend my job to someone else.                    |                      |          |         |       |                   |  |
| I don't mind being too busy because<br>I love my job.        |                      |          |         |       |                   |  |
|  |                      |          |         |       |                   |  |

Within the past year, have you thought about leaving your job?

□ Yes

🗖 No



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